**求职人员登记表**

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| **联系方式（请务必填写清楚，以便用人单位能找到您**) | | | | | | 登记日期 | |  | | |
| 联系电话 |  | | | | | Email | |  | | |
| 求职意向 |  | | | | | 期望薪资 | |  | | |
| **基本情况** | | | | | | | | | | |
| 姓 名 |  | 性别 |  | 身份证号码 | | |  | | | 相片 |
| 出生年月 |  | 籍贯 |  | 婚姻状况 | | |  | 身高 |  |
| 政治面貌 |  | 民族 |  | 身体状况 | | |  | 体重 |  |
| 户口所在地 |  | | | 近期所在地 | | |  | | |
| **教育及培训** | | | | | | | | | | |
| 起止年月 | | 培训机构(学校)名称 | | | 所学专业 | | | 证书 | | 所获嘉奖 |
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| **工作经历** | | | | | | | | | | |
| 起止年月 | | 单位或企业 | | | 部门 | | | 职务 | | 离职原因 |
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| **其他技能** | | | | | | | | | | |
| 英语水平 | |  | | 计算机水平 | | | |  | | |
| 其它外语 | |  | | 驾驶执照 | | | |  | | |
| 海南语 | |  | | 所获证书 | | | |  | | |
| **专业职称**（请附上职称证书复印件） | | | | | | | | | | |